

## **PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE**

**Wednesday, 16 May 2018**

**Minutes of the meeting of the Projects Sub (Policy and Resources) Committee  
held at the Guildhall EC2 at 10.00 am**

### **Present**

#### **Members:**

Deputy Keith Bottomley (Chairman)  
Deputy Jamie Ingham Clark (Deputy  
Chairman)  
Randall Anderson

Christopher Hayward  
Deputy Catherine McGuinness  
Andrew McMurtrie

#### **Officers:**

Peter Lisley	- Town Clerk's Department
Paige Upchurch	- Town Clerk's Department
Sacha Than	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
Caroline al-Beyerty	- Chamberlain's Department
Mark Jarvis	- Chamberlain's Department
Sean Green	- Chamberlain's Department
Matt Gosden	- Chamberlain's Department
Dorian Price	- City Surveyor's Department
Mark Lowman	- City Surveyor's Department
Ian Hughes	- Department of the Built Environment
Steve Presland	- Department of the Built Environment
Paul Monaghan	- Department of the Built Environment
Leah Coburn	- Department of the Built Environment
Paul Murtagh	- Department of Community and Children's Services
Gerald Mehrtens	- Department of Community and Children's Services
Angie Rogers	- City of London Police
Martin O'Regan	- City of London Police

#### **1. APOLOGIES**

Apologies were received from Nick Bensted-Smith and Marianne Fredericks.

The Chairman introduced the meeting by suggesting that a more comprehensive risk-based approach might be adopted going forward in scrutinising and challenging projects, with value for money and project management being the central responsibilities of the Committee. It was added that thought would be given to the creation of an Academy for Programme & Project Management to assist officers.

The Chairman gave thanks to all former Members who had served on the Sub-Committee and welcomed new Members.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Deputy Jamie Ingham-Clark declared a non-pecuniary interest in relation to item 34 by virtue of being a Church Warden of St Lawrence Jewry Church.

Andrew McMurtrie declared a non-pecuniary interest in relation to item 38 by virtue of being the Chairman of the City of London Academies Trust.

3. **APPOINTMENT OF CO-OPTED MEMBERS**

The Town Clerk noted that seven expressions of interest had been received for four vacancies. A ballot was therefore conducted.

**RESOLVED** – That Karina Dostalova, Anne Fairweather, James Tumbridge and Philip Woodhouse be co-opted on to the Projects Sub-Committee for 2018/19.

The Chairman thanked all Members for their interest in serving on the Sub-Committee.

4. **TERMS OF REFERENCE**

Members considered a report of the Town Clerk setting out the composition and the terms of reference for the Sub-Committee.

**RESOLVED** – that the terms of reference be noted.

5. **GATEWAY APPROVAL PROCESS**

**RESOLVED** – that the Gateway Approval Process be noted.

6. **MINUTES**

**RESOLVED** – That the public minutes and summary of the meeting held on 14 March 2018 be approved as an accurate record.

7. **OUTSTANDING ACTIONS**

Members considered a report of the Town Clerk setting out outstanding actions from previous meetings.

**RESOLVED** – That Members received an update from the Town Clerk detailing outstanding actions.

8. **GATEWAY 1&2 ISSUE - DOMINANT HOUSE FOOTBRIDGE FUTURE OPTIONS**

Members considered a Gateway 1 & 2 Report of the Director of the Built Environment regarding Dominant House Footbridge Future Options.

**RESOLVED** – That Members:

- agree the revised budget (an additional £21,257 from the On-Street Parking Reserve) and for investigations to be carried out on the rest of the structure.

9. **GATEWAY 1&2 PROGRESS - THAMES COURT FOOTBRIDGE**

Members considered a Gateway 1 & 2 report of the Director of the Built Environment regarding Thames Court Footbridge and the following points were made:

- A Member commented that this project was controversial and expressed concern over the potential cost implications. The Chairman noted that Members would have the opportunity to scrutinise the project further when it reached Gateway 5.

**RESOLVED** – that the report be noted.

10. **GATEWAY 1&2 - 35 VINE STREET S278**

Members considered a Gateway 1 & 2 report of the Director of the Built Environment regarding 35 Vine Street s278.

**RESOLVED** – That the project be approved to Gateway 3/4 on the Regular route.

11. **GATEWAY 5 ISSUE - ALDGATE HIGHWAY CHANGES AND PUBLIC REALM IMPROVEMENTS**

Members considered a Gateway 5 issue report of the Director of the Built Environment regarding Aldgate highway changes and public realm improvements and the following points were made:

- The Chairman noted that this report had been approved at the City of London Corporation's Resource Allocation Sub (Policy and Resources) Committee in May 2018.
- In response to Members' comments that the project had incurred a high level of costs, the Town Clerk suggested that consideration should be given to what could be done differently when the project reached Gateway 7 as there were important lessons to be learnt. The Chairman suggested a separate meeting take place to ensure the lessons learned would be effective.

**RESOLVED** – That Members:

- Note the overall project update, and that the City Surveyor's Department would be submitting a report associated with the Pavilion;
- Agree that any remaining funding shortfall, which was not expected to exceed £3M, be met from the OSPR, off set from the provision set aside for the All Change Bank project;
- Approve the increase of annual departmental base budgets for Highways (£75k) and Open Spaces (£40k), from the OSPR, to provide for the revenue implication of the Aldgate project;

- Note that a joint Lessons Learnt report would follow in Summer 2018 and the Gateway 7 report would be provided a year later, as communications and monitoring concluded;
- That a separate meeting take place to review the project post implementation.
- Agree that the gates provided in the enclosure around the extended church garden area would be closed at night time using the City's powers under S.115B of the Highways Act 1980.

**12. GATEWAY 6 PROGRESS - BANK ON SAFETY: SECOND REPORT ON THE PERFORMANCE OF THE EXPERIMENT**

Members received a Gateway 6 progress report of the Director of the Built Environment regarding the Bank on Safety project.

**RESOLVED** – that the report be noted.

**13. GATEWAY 7 - THE HIVE LEARNING & VOLUNTEER CENTRE, HAMPSTEAD HEATH**

Members considered a Gateway 7 report of the Director of Open Spaces regarding The Hive learning and volunteering centre at Hampstead Heath. Members noted that the report included an example of the new project dashboard. The following points were made:

- The Deputy Chairman extended thanks to workstream leaders and commented that the Programme & Project Management Academy, as mentioned at the beginning of the meeting, would give workstream leaders confidence that the Sub-Committee was supporting them.

**RESOLVED** – That Members:

- Note the lessons learnt and approved closing the project prior to Gateway 5.

**14. GATEWAY 7 - CITY TRANSPORTATION MAJOR PROJECTS CONSOLIDATED REPORT**

Members considered a consolidated Gateway 7 report of the Director of the Built Environment regarding City transportation major projects.

**RESOLVED** - That Members:

- Note the report;
- Approve that the projects be closed and the remaining funds returned.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
**Action taken by the Town Clerk under delegated authority or urgency procedures**

The Chairman commented that as some of the information contained within the report of action taken (due to be considered at Item 49) could be reported within the public session, a public report had been revised and circulated to Members and was furthermore tabled for information.

**RESOLVED** – that the report be noted.

17. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

18. **NON-PUBLIC MINUTES**

**RESOLVED** – that the non-public minutes of the meeting held on 14 March 2018 be approved as an accurate record.

19. **OUTSTANDING ACTIONS**

Members considered a report of the Town Clerk outlining non-public actions arising from previous meetings.

20. **NON-PUBLIC APPENDIX TO ITEM 11 - GATEWAY 5 ALDGATE HIGHWAY CHANGES AND PUBLIC REALM IMPROVEMENTS**

Members considered the non-public appendix to Item 11 (Gateway 5 Aldgate Highway Changes and Public Realm Improvements).

21. **GATEWAY 3/4 - CITY OF LONDON POLICE IP TELEPHONY UPGRADE**

Members agreed to vary the order of items on the agenda so that Item 32 (Gateway 3/4 report of the Chamberlain regarding the Police IP telephony upgrade) was considered next.

22. **GATEWAY 3/4 - DIGITAL INTERVIEW RECORDING SOLUTION**

Members agreed to vary the order of items on the agenda so that Item 35 (Gateway 3/4 report of the Commissioner of the City of London Police regarding a digital interview recording solution) was considered next.

23. **GATEWAY 3/4 - SECURITY PROGRAMME**

Members agreed to vary the order of items on the agenda so that Item 36 (Gateway 3/4 report of the Director of the Built Environment regarding the Security Programme) was considered next.

24. **GATEWAY 4 ISSUE - GREAT ARTHUR HOUSE- NEW CURTAIN WALLING AND WINDOW REPLACEMENT**

Members agreed to vary the order of items on the agenda so that Item 37 (Gateway 4 issue report of the City Surveyor regarding curtain walling and window replacement of Great Arthur House) was considered next.

25. **GATEWAY 4 ISSUE - PROVISION OF ADDITIONAL PRIMARY SCHOOL PLACES AND SOCIAL HOUSING ON THE FORMER RICHARD CLOUDESLEY SCHOOL SITE, GOLDEN LANE, EC1**

Members agreed to vary the order of items on the agenda so that Item 38 (Gateway 4 report of the City Surveyor regarding the provision of additional primary school places and social housing on the former Richard Cloudesley school site) was considered next.

26. **GATEWAY 1&2 - BARBICAN CONCERT HALL STAGE RISERS - (SPIRAL LIFTS)**

Members agreed to vary the order of items on the agenda so that Item 21 (Gateway 1 & 2 report of the Managing Director of the Barbican Centre regarding the spiral lifts of the concert hall stage risers) was considered next.

27. **GATEWAY 1&2 - GUILDHALL SWITCH ROOM ASBESTOS AND LIVE ELECTRICAL EQUIPMENT REMOVAL, AND WATER INGRESS SOLUTION**

Members agreed to vary the order of items on the agenda so that Item 22 (Gateway 1 & 2 report of the City Surveyor regarding Asbestos and live electrical equipment removal, as well as water ingress solution of the Guildhall switch room) was considered next.

28. **GATEWAY 1&2 - WALBROOK WHARF REPLACEMENT ROOF**

Members agreed to vary the order of items on the agenda so that Item 23 (Gateway 1 & 2 report of the City Surveyor regarding Walbrook Wharf's roof replacement) was considered next.

29. **GATEWAY 1&2 - FIRE SAFETY PROJECT (1) EMERGENCY LIGHTING SYSTEMS**

Members agreed to vary the order of items on the agenda so that Item 27 (Gateway 1 & 2 report of the Managing Director of the Barbican Centre regarding emergency lighting systems) was considered next.

30. **GATEWAY 1&2 - ART GALLERY 2019 - CYCLICAL & FIRE PRECAUTION WORKS**

Members agreed to vary the order of items on the agenda so that Item 28 (Gateway 1 & 2 report of the Managing Director of the Barbican Centre regarding Art Gallery 2019 – cyclical & fire precaution works) was considered next.

31. **GATEWAY 1/2/3/4 - TENANTS' AND LANDLORD'S ELECTRICAL SERVICES TESTING AND SMOKE DETECTOR INSTALLATION**

Members agreed to vary the order of items on the agenda so that Item 29 (Gateway 1 – 4 report of the Director of Community and Children's Services regarding tenants' and landlords' electrical services testing and smoke detector installation) was considered next.

32. **GATEWAY 3 - CITY FUND - REFURBISHMENT AND EXTENSION OF NEW LIVERPOOL HOUSE, 15/17 ELDON STREET, LONDON EC2M**  
Members agreed to vary the order of items on the agenda so that Item 30 (Gateway 3 report of the City Surveyor regarding the refurbishment and extension of New Liverpool House) was considered next.
33. **GATEWAY 3 - CANDLEWICK HOUSE, 116-126 CANNON STREET, LONDON, EC4 - BRIDGE HOUSE ESTATES**  
Members agreed to vary the order of items on the agenda so that Item 31 (Gateway 3 report of the City Surveyor regarding Candlewick House) was considered next.
34. **GATEWAY 3/4 ISSUE - ST LAWRENCE JEWRY CHURCH**  
Members considered a Gateway 3/4 report of the City Surveyor regarding St Lawrence Jewry Church.
35. **GATEWAY 1&2 - GUILDHALL ART GALLERY CLOAKROOM AND LAVATORIES REFURBISHMENT**  
Members agreed to vary the order of items on the agenda so that Item 24 (Gateway 1 & 2 report of the City Surveyor regarding the Guildhall Art Gallery cloakroom and lavatories refurbishment) was considered next.
36. **GATEWAY 1&2 - GUILDHALL COMPLEX AND WALBROOK WHARF SUB-METERING REPORT**  
Members agreed to vary the order of items on the agenda so that Item 25 (Gateway 1 & 2 report of the City Surveyor regarding the Guildhall complex and Walbrook Wharf sub-metering) was considered next.
37. **GATEWAY 1&2 - LONDON WALL CAR PARK JOINTS AND WATERPROOFING**  
Members agreed to vary the order of items on the agenda so that Item 26 (Gateway 1 & 2 report of the Director of the Built Environment regarding London Wall car park joint and waterproofing) was considered next.
38. **GATEWAY 3/4 CURVE GALLERY PROJECT PHASE 2**  
Members agreed to vary the order of items on the agenda so that Item 33 (Gateway 3/4 report of the Managing Director of the Barbican Centre regarding the Curve Gallery project) was considered next.
39. **GATEWAY 7 - LONDON BRIDGE STAIRCASE**  
Members considered a Gateway 7 report of the Director of the Built Environment regarding London Bridge Staircase.
40. **GATEWAY 7 - CITY'S ESTATE - 53 NEW BROAD ST., MAJOR REFURBISHMENT OF OFFICE BUILDING**  
Members considered a Gateway 7 report of the City Surveyor regarding City's Estate, 53 New Broad Street Major Refurbishment.
41. **GATEWAY 7 - BODY WORN VIDEO**  
Members considered a Gateway 7 report of the Commissioner of City of London Police regarding Body Worn Video.

42. **GATEWAY 7 - BODY WORN VIDEO - TACTICAL FIREARMS GROUP (TFG)**  
Members considered a Gateway 7 report of the Commissioner of City of London Police regarding Body Worn Video – Tactical Firearms Group (TFG).
43. **GATEWAY 7 - FROBISHER LEVEL 4 BARBICAN CENTRE**  
Members considered a Gateway 7 report of the Managing Director of the Barbican Centre regarding Frobisher Level 4 Barbican Centre.
44. **GATEWAY 7 - HIGHAMS PARK LAKE**  
Members considered a joint Gateway 7 report of the City Surveyor and Director of Open Spaces and Heritage regarding Highams Park Lake.
45. **BUILDINGS PROGRAMME (HOUSING PROJECTS) - RED, AMBER AND GREEN**  
Members considered a report of the Director of Community and Children's Services that provided an update on red, amber and green projects on the Buildings Programme.
46. **HIGHWAYS AND PUBLIC REALM PROGRAMME - GREEN, AMBER AND RED**  
Members considered a report of the Director of Built Environment that provided an update on red, amber and green projects on the Highways and Public Realm Programme.
47. **OPEN SPACES PROGRAMME - RED, AMBER AND GREEN**  
Members considered a report of the Director of Open Spaces and Heritage that provided an update of red, amber and green projects on the Open Spaces Programme.
48. **TOWN CLERK'S PROGRAMME - RED, AMBER AND GREEN**  
Members considered a report of the Town Clerk that provided an update on red, amber and green projects on the Town Clerk's Programme.
49. **ACTION TAKEN BY THE TOWN CLERK UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES**  
Members considered a report of the Town Clerk detailing action taken under delegated authority or urgent procedures since the last meeting.
50. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions.
51. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There were two items of urgent business considered in the non-public session.

**The meeting closed at 11.05 am**



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Chairman

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